

**Organized Hamlet of Day's Beach  
Annual Meeting Agenda  
Sunday June 28<sup>th</sup>, 2020 – 10:00am  
Zoom meeting**

**Introduction**

As a result of Covid-19 and the restrictions on groups greater than 30 people we have decided to hold a virtual Annual Meeting this year. We recognize that this type of meeting may be new to some people but we believe it will allow us to deal with the required governance items. If you prefer you can dial in and participate by audio only.

To allow for an efficient meeting we have prepared detailed meeting materials. If you haven't received your notice in the mail from the RM of Meota please contact [cbdaysbeach@gmail.com](mailto:cbdaysbeach@gmail.com) and provide your name and lot number and request that an email be sent.

**Meeting Materials – 11 pages**

Agenda – 2 pages

Draft Minutes of 2019 Annual Meeting – 5 pages

Financial Report -3 pages

Nominating Committee Report – 1 page

**Zoom details:**

Meeting ID: 851 1050 8274

Password: 383506

or

Dial by your location

+1 646 558 8656 US (New York)

+1 647 374 4685 Canada

+1 647 558 0588 Canada

+1 778 907 2071 Canada

+1 438 809 7799 Canada

**Organized Hamlet of Day's Beach  
Annual General Meeting Agenda  
Sunday June 28<sup>th</sup>, 2020 – 10am via Zoom**

**Agenda**

1. Welcome and Introductions
2. Review of the Agenda  
Action required: A motion to adopt the Agenda
3. Minutes of the 2019 Annual Meeting  
Action required: A motion to adopt the minutes of the 2019 Annual Meeting
4. Business arising from the 2019 minutes
  - DaysBeach.com website - Should be launched by July 1st
  - AED - Purchased in August 2019
    - Installation planned for July – volunteer needed
  - Parcel F
    - No way to set aside the approval was found
  - Any other business
5. Financial Report
  - 2019 Actual Expenses and 2019 Budget
  - 2020 BudgetAction required: A motion to accept the 2019 Revenue and Expense Statement and the 2020 Budget
6. Community Maintenance Update
  - Gravel has been added to the road
  - Lakeview Ave has been graded & is ready for dustproofing
  - RM of Meota has been requested to apply 'Dustproofing to Lakeview Ave', Days Beach – the previous work crew approach can not be done this year as a result of Covid-19
7. Nominating Committee Report – Ken Speed
8. Any other business
9. Schedule 2021 Annual General Meeting
  - Sunday July 4, 2021 2pm at the Shed
10. Adjournment

**ORGANIZED HAMLET OF DAY'S BEACH**  
**2019 ANNUAL GENERAL MEETING MINUTES**  
**SUNDAY, JUNE 30, 2019 10:00 A.M. (AT THE SHED)**

*Draft to be approved at meeting on June 28, 2020*

**1. Welcome and Introductions**

Terry Lamon, Chairman, called the meeting to order at 10:00 A.M. with approximately 50 residents in attendance. After welcoming everyone, he introduced Gary Heidel, our new R.M. councillor, and then asked all in attendance to introduce themselves.

**2. Review of the Agenda**

Requests were received from Colleen Brennan to move the presentation of the information on the Resort Village from New Business to Business arising from the minutes, and from Cate Soffer to add an information item under New Business on Education Tax. Bets Eidem moved and Marlin Krieger seconded a motion to approve the amendments to the agenda. Carried.

**3. Minutes of the 2018 annual Meeting**

Marlin Krieger read the minutes from the 2018 Annual Meeting. Terry Lamon asked if there were any errors or omissions in the minutes.

Bev Brennan requested that the vote on the minutes be deferred to item 10 - Other. The request was accepted by the meeting.

**4. Business Arising from the Minutes**

Colleen Brennan explained that she had collected more information on the financial impact of becoming a resort village, and felt in her opinion such a move would increase the expenses of the Beach. She did not provide more detail as she reported that Terry Lamon had approached all the neighbouring organized hamlets to determine if there was an interest in joining with Day's Beach to become a resort village. Only one reply was received and that was a no. She explained that Day's Beach, by itself, does not meet the requirements of an resort village, therefore the motion by Marlin Krieger, and seconded by Bill Kitson which read "that we proceed to become Resort Village from an Organized Hamlet" was not valid. Colleen asked that it be withdrawn by Marlin Krieger and Bill Kitson. Marlin Krieger did not want to withdraw the motion so a discussion of the various options available was had.

A motion to cancel the motion that we proceed to become a Resort Village from an Organized Hamlet was moved by Glorianne Stromberg, and seconded by Bev Brennan. The motion was carried by vote of 37 for the motion, and 12 opposed to the motion.

## **5. Financial Statements**

Marlin Krieger reviewed the worksheet provided to the meeting showing the revenue and expenses for the 2018 year and the budget for 2019. The worksheet showed revenue for 2018 year was \$61,537, and expenses were \$33,060 which gives a surplus on the year of \$28, 477. This brings the accumulated surplus to \$146, 715. There are some minor adjustments to be made as the statements have not been finalized by the RM.

Because of the large accumulated surplus, the Executive requested that the RM reduce the mill rate for 2019 from 2.9 to 2.4, which will reduce our tax revenue from about \$56,000 to \$47,000.

A motion to accept the revenue and expense statement, and the budget for 2019 was moved by Maurice Shaw and seconded by Howard Kirby. Carried.

## **6. Community Maintenance**

Bill Kitson reviewed the maintenance for the year which included:

- reporting that the new anchoring system for the buoys had worked much better,
- noting that the trees that had been cut down on the south entrance are being left to dry and then will be burnt in the fall,
- mentioning that the fact that the calcium chloride application was put down earlier this year and that has worked well,
- thanking everyone for their work in the tree trimming on the avenue, the grass cutting, and all the other activities that need to be done.

Terry Lamon said that he was trying to get the RM to dustproof the south road from the highway to the Stromberg road. This would be done by having the RM crush the broken pavement they have and put it on this section to reduce the dust. He has also enquired about having an extension of the crushed pavement done to the corner.

## **7. Interlake Water System**

Terry Lamon reported that finally the double testing of the water for Day's Beach ended as of March 31<sup>st</sup>, 2019. He said that after a number of years of trying to get this stopped it was finally

achieved when the RM sold the waterline. He felt this would reduce the expenses by about \$7,000 per year.

## 8. New Business

- **AED Machine** - Colleen Brennan presented a proposal to purchase one or two AED Machines at a cost of \$2,000 to \$2,500 each. There was general agreement that one machine should be purchased. It was agreed that since the machine needs to be in a heated building that it be kept in the Shed with secure outside access. It was also agreed that the Day's Beach Board should decide if another one is necessary and if so to purchase it.

It was also noted that it was necessary to provide artificial respiration to the individual in distress until the AED Machine can be accessed, and that the instructions on the machine are clear and simple. St. John's Ambulance provides a course on artificial respiration and use of the AED Machine.

**Parcel F** – Terry Lamon reported that the RM had approved the use of Parcel F as a campground, under its discretionary use designation authority at its special meeting on June 19<sup>th</sup>. He then asked Gary Heidel to speak to the issue.

Gary reported that the approval had been given with four restrictions: 1- Nothing on the property can be rented; 2 - Fencing or trees as a buffer must be erected within two months; 3 - the approval does not transfer with title; 4 - there can be no more than five units.

Terry reviewed the process the Board had followed to object to the proposal to make the old farm yard of Gordon Day into a campsite for his children who would use Raymond Day's beach cottage as their beach access. The process included a letter to the RM to cease and desist, but no response had been received.

Janice Orzynski provided background on the promise made when they bought their lot 10 years ago to provide a buffer from the farm. This promise has not been kept. She also said that the approval of the use of Parcel F as a campground is not in keeping with the RM's own bylaws. Bob Ashauer also expressed his concerns about the approval. Gary addressed their concerns by referring to the conditions put on the approval. Skepticism was expressed that the conditions would be enforced.

Allison Earl noted that the RM councillors receive the agenda before the meeting but information to support agenda items is only distributed at the meeting. Gary confirmed that he gets some information before the meeting, but that supporting information is only distributed at the meeting and councillors are not given the letters addressed to them. Rather administration summarizes the letters for the councillors.

There was a lengthy discussion at the meeting about situations in the past where the RM has promised to restrict or prevent certain developments but has not done so. Based on this

discussion and the concern about the approval of the use of Parcel F as a campground, legal action was suggested. In the discussion it was estimated that engaging a lawyer to challenge the approval was estimated to cost between \$15,000 to \$20,000.

Moved by David Shiplett, and seconded by David Soffer that the Executive hire a lawyer to take whatever legal action is required to set aside the authorization granting the discretionary use of Parcel F as a campground. Carried.

#### **Education Tax**

Cate Soffer reported to the meeting that she had just learned that the education tax that is collected by the RM does not go to the RM but is sent to the provincial government for allocation. She was sharing this information as she was not sure that others at the meeting knew this.

### **9. Election**

Ken Speed had provided a Nominating Committee Report which outlined the guidelines for the Executive, the terms of the Executive, and the need for an election. Ken thanked the Executive of Terry Lamon, Bill Kitson, and Marlin Krieger for their work on behalf of all residents of Day's Beach with a special thank you for Marlin whose term has expired and who is not seeking re-election. He then briefly summarized the election process for a new member of the Executive.

Moved by Ken Speed and seconded by Marlin Krieger that Colleen Brennan be nominated as a candidate to serve a four year term as a member of the Executive of the Organized Hamlet of Day's Beach effective June 30<sup>th</sup>, 2019.

Terry Lamon then called three times for nominations from the floor. None were received.

Maurice Shaw moved, and Bob Ashauer seconded the motion that nominations cease. Carried.

Colleen was welcomed to the Board by Terry, and congratulated by the meeting. Terry thanked Marlin Krieger for all his work over the past seven years as a member of the Board.

### **10. Other**

#### **Website**

Colleen Brennan spoke to the need for a website with more functionality than the present website so that Day's Beach residents would have more timely access to information. She reported that she had contacted a North Battleford firm that could set up such a website at a cost of \$2,000 to \$2,500. She indicated that she would appreciate help from anyone at the meeting who could provide expert assistance for this project.

She also noted that Michael Brennan had provided the website when he was with another company and had continued to pay the costs of the website and do the postings.

The consensus of the meeting was that the executive should proceed with this project.

Michael Brennan was thanked for providing the current Day's Beach website.

#### **2018 Minutes**

Moved by Don Buglas, and seconded by Bob Ashauer the minutes of the 2018 annual general meeting be adopted. Carried.

#### **11. 2020 Annual General Meeting**

The meeting is scheduled for Sunday, June 28<sup>th</sup>, 2020 at 10:00 a.m. at the Shed.

#### **12 Adjournment**

Bill Kitson moved that the meeting be ended. Carried.

**Days Beach**  
**2020 Annual Meeting**  
**June 28, 2020**

**Financial Report**

**2019 Revenue and Expenses**

We ended the year with a surplus of \$23,914. The accumulated Day's Beach surplus in the RM of Meota's Dec 31, 2019 audited financial statements is \$170,629.

Revenue

The revenue was as expected. In the reporting from the RM of Meota it appears that our taxes were less than budget because an incorrect mill rate was included in the RM of Meota's financial system. A mill rate of 2.4% was collected.

Expenses

Total expenses were approximately \$7,500 lower than budgeted.

The majority of this savings resulted from maintenance costs being less than budget. Less maintenance was required on the equipment, road and water line in 2019 compared to expectations. Maintenance charges vary considerably year to year and 2019 was low for all three components

**2020 Budget**

We have budgeted for a surplus of \$16,705

The 2020 Budget was set based on review of the 2019 Actuals, the 2019 Budget and an estimate of the work to be done in the Hamlet this year. The 2019 Actuals were not finalized when the 2020 Budget was submitted so the 2019 Budget was used to set the number when a monthly pattern wasn't available.

Revenue

The mill rate was kept the same at 2.4%. The Advisory Committee doesn't want to reduce it the mill rate only to have to increase in the next year. The Committee felt a stable mill rate would be desirable to the Days Beach ratepayers.

Expenses

The budget was prepared based on the prior year budget and the committee's expectation of what work would be necessary in 2020. The only expense that is not considered recurring is the development work on the DaysBeach.com website. This \$2,500 expense was approved during the 2019 AGM.

## Days Beach 2019 Revenue and Expense Statement

	2019 Budget	2019 Actual	
<b>Revenues</b>			
Municipal Levy - Days	59,358	50,600	
Unconditional - Days	5,500	5,500	
<b>Total revenues:</b>	<b>64,858</b>	<b>56,100</b>	
<b>Expenditures:</b>			
Insurance	277	289	
Office Expenses	1,233	330	
Street lights	3,000	2,869	
Repairs/Pts	5,500	279	
Fuel	300	352	
Gravel	2,000	(39)	
Roads	10,500	5,305	mainly: dustproofing \$3,500, road work on 4th St \$537 & steaming culvert \$547
Purchase of Capital Assets		2,440	AED machine purchase
Waste Coll/Disp	4,000	1,744	
Pest/Weed Control		815	
Beach Maintenace	5,000	12,543	mainly: seaweed clean up 3,240 & tree trimming \$8,566
Travel/Meals		337	
WTP/Line	4,000	991	frozen curb stop
Water - line testing		110	
Salaries	2,000	1,288	
Power/Eng	2,000	1,632	power for the shed
Mat/Supp		105	
Grants - JLWB- Days		795	
<b>Total Expenditures</b>	<b>39,810</b>	<b>32,186</b>	
<b>Surplus (Deficit)</b>	<b>25,048</b>	<b>23,914</b>	

**Days Beach  
2020 Budget**

	2019 Actual	2019 Budget	2020 Budget	
<b>Revenues</b>				
Municipal Levy - Days	50,600	59,358	50,500	Mill rate kept the same
Unconditional - Days	5,500	5,500	5,500	
<b>Total revenues:</b>	<u>56,100</u>	<u>64,858</u>	<u>56,000</u>	
<b>Expenditures:</b>				
Insurance	289	277	300	Based on prior year budget
Office Expenses	330	1,233	4,200	Based on prior year's budget plus \$3,000 for website work
Street lights	2,869	3,000	3,000	Based on prior year budget
Repairs/Parts	279	5,500		
Fuel	352	300	500	Based on prior year actual
Gravel	(39)	2,000	5,000	Estimate of gravel work needed to be done in 2020
Roads	5,305	10,500	7,000	Estimate of road work needed to be done in 2020
Purchase of Capital Assets	2,440			2019 expense not expected to recur
Waste Coll/Disp	1,744	4,000	2,500	Estimate, lower then 2019 budget
Pest/Weed Control	815			2019 expense not expected to recur
Beach Maintenance	12,543	5,000	10,000	Estimate; \$6,000 for tree trimming, \$3,000 for weed removal and \$1,000 for other
Travel/Meals	337			
WTP/Line	991	4,000	4,000	Based on prior year budget
Water - line testing	110			
Salaries	1,288	2,000		
Power/Eng	1,632	2,000	2,000	Based on prior year budget, power to the shed
Mat/Supp	105			
Grants - JLWB- Days	795		795	Based on prior year budget
<b>Total Expenditures</b>	<u>32,186</u>	<u>39,810</u>	<u>39,295</u>	
<b>Budgeted Surplus</b>	<u>23,914</u>	<u>25,048</u>	<u>16,705</u>	

## Day's Beach Nominating Committee Report – June 28, 2020

### **Introduction**

Following is a recap of Day's Beach procedure and/or guidelines for election for position(s) on our executive.

### **Executive Guidelines**

- **The Executive includes three persons elected by ratepayers.**
- **The intent of the legislation is to have annual elections at which, under normal circumstances, one ratepayer is elected for a four-year term. The goal appears to provide:**
  - ✓ **Continuity from Executive to Executive; and,**
  - ✓ **Workload distribution.**
- **Persons elected to the Executive determine the responsibilities each will assume.**
- **An incumbent is permitted to seek an additional term.**
- **The Nominating Committee seeks to identify persons who are representative of the various constituencies that define Day's Beach ratepayers.**

### **Executive 2019-2020**

- **Colleen Brennan is completing the first year of a four-year term.**
- **Terry Lamon is completing the second year of a four-year term**
- **Bill Kitson is completing the third year of a four -year term.**

### **Nominations for Executive:**

This year there will not be an election as none of the executive are at term end

### **Nominating Committee Motions and Directions**

1. **Moved that the Executive Committee of 2019 - 2020 be recognized and thanked for their service as members of the Day's Beach Executive.**

Ken Speed  
Nominating Committee