

Organized Hamlet of Day's Beach

Minutes of the Meeting of the Hamlet Board

August 24, 2023 – 9am SK time

Attendees: Colleen Brennan, Chris Sarsons & Kyle Aschim

Location: Zoom

Meeting Secretary: Colleen Brennan

Agenda:

1. Approval of prior meeting minutes
2. Matters from July 26th meeting
3. Briefing from Aug 2nd Council meeting
4. Sign the preliminary 2024 budget for submission to the RM
5. Potential new Snow blower
6. Status of Letters to past and current board members re confidential information
7. Storage Area Organization
8. Emergency Response volunteers
9. Email update
10. Any other business

Summary of Actions:

- HB003-23 Motion to approved the July 6 and July 26, 2023 minutes as amended.
Seconded. Motion carried
- HB004-23 Motion to authorise Colleen and Chris to sign the 2024 budget approved at the annual meeting and submit it to the RM. Seconded. Motion carried.
- HB005-23 Motion approving the Parkland quote and authorizing Colleen to submit a request for a Capital Ballot to the RM for consideration at the Sept Council meeting. Seconded. Motion carried.
- HB006-23 Motion authorizing Chris to send adjusted letter to two past board members
Seconded. Motion carried.

Matters Discussed

1. Approval of prior meeting minutes
HB003-23 Motion to approved the July 6 and July 26, 2023 minutes as amended.
Seconded. Motion carried

2. Matters from July 26th meeting
 - a. Forwarded DC Dirtworks invoice related to demolition shut off to relevant cabin owner
 - b. Connected Rules committee – they had meet and are making progress
 - c. Emailed cabin owner with broken curb stop and asked for it to be repaired before seasonal water needs to be shut down. Agreed that we contact cabin owner and ask for the repair to be done by Sept 30th. Colleen will send the email.

3. Briefing from Aug 2nd Council meeting
 - Colleen advised that the RM discussed starting enforcement procedures against property owners who have RVs on lots that do not also have a cabin.
 - Chris Sarsons agreed to advise the owner of #11

4. Sign the preliminary 2024 budget for submission to the RM
HB004-23 Motion to authorise Colleen and Chris to sign the 2024 budget approved at the annual meeting and submit it to the RM. Seconded. Motion carried.

5. Potential new Snow blower
Discussed the potential new snow blower and agreed we should proceed with capital ballot as the hamlet should own the equipment necessary to perform essential services
 - a. Quotes received – attached
Two quotes received. One quote didn't included a necessary accessory – a cooling unit.
 - b. Proposed financing – use hamlet reserve and replenish next year with a \$200 special levy. Details to be included in the capital ballot
 - c. Information to be sent with Ballot – draft discussed – Colleen to make some changes and recirculate it
 - d. Proposed Ballot – draft discussed – no changes identified.
 - e. Deadline for response – proposed Sept 30th

- HB005-23 Motion approving the Parkland quote and authorizing Colleen to submit a request for a Capital Ballot to the RM for consideration at the Sept Council meeting. Seconded. Motion carried.

6. Status of Letters to past and current board members re confidential information
Discussed letter drafted by Chris.

HB006-23 Motion authorizing Chris to send adjusted letter to two past board members
Seconded. Motion carried.

Chris to draft an acknowledgment for the current board members to sign.

7. Storage Area Organization

Discussed north storage area and potential policies. More work to be done. Agreed it should be in place by the start of the 2024 summer season and all stored items be labeled by the May long weekend.

8. Emergency Response volunteers

Discussed RM's request for volunteers. Agreed to include in it the email update.

9. Email update

- a. Minutes from the Annual meeting
- b. Hamlet Volunteer policy
- c. Emergency Response volunteers
- d. Capital Ballot – not to be included in email update until after the Sept RM Council meeting

10. Any other business

- a. Chris authorised to send a letter to Trevesa Beach Hamlet Board about the upcoming sale of our grader
- b. Lakeview Drive road sign is leaning badly – will be fixed in September
- c. Buoys – Chris will ask for volunteers to take out the buoys the weekend of September 8th
- d. Dead trees on Lakeview Dr – Clayton has agreed to do this work in early Sept.