

Organized Hamlet of Day's Beach (OHDB)  
2024 Annual Meeting  
June 30, 2024  
10:00 am

Location: Outside the white maintenance shed, North Lakeview Ave, Day's Beach  
Bring your own chair, and an umbrella if it is expected to be sunny

In the event of rain, the meeting will be held in the big garage at #63 Lakeview Ave

1. Welcome, Introductions and Call to order
2. Agenda  
Motion: To accept the agenda
3. Review & approval of minutes of 2023 Annual Meeting  
Motion: To accept the minutes of the 2023 Annual Meeting as distributed
4. Business arising from the minutes
  - a) AED – reminder of the access code – '0911 🔒'
5. Hamlet Board report
6. Maintenance Committee report
7. Finance report
  - a) Review of Actual 2023 revenue & expenses and 2023 Hamlet Reserve
  - b) Budget for 2024
  - c) Budget for 2025

Motions/Poll:

To accept the actual 2023 revenue & expenses

To approve the revised 2024 budget submitted on XXX, 2023

To approve the preliminary 2025 budget and the 2025 mill rate of 2.5

8. Report from the RM of Meota
9. Nominations committee report
10. 2025 Annual meeting – Sunday June 29<sup>th</sup>, 2025 at 10 am
11. Any other business
12. Adjournment

**ORGANIZED HAMLET OF DAY'S BEACH ANNUAL GENERAL MEETING**  
**Maintenance Shop-Lakeview Ave -Organized Hamlet of Day's Beach**  
**July 2, 2023 at 10:00a.m.**

**Present:** Colleen Brennan - Chair of Organized Hamlet of Day's Beach Board  
Chris Sarsons - Member at Large

**Guests:** Sherry Jimmy - R.M. of Meota #468 - Reeve  
Gary Heidel - R.M. of Meota #468 - Division #4 Councillor  
Jacquie Code - Recording Secretary

**Call to Order:** Colleen called the meeting to order @ 10:00 a.m.  
Colleen introduced guests and gave rundown of how election will work.  
Everyone introduced themselves.

**Adoption of Agenda:** Moved that the agenda be adopted as presented. CARRIED  
BETS EIDEM/ILLA MAHER

**Review and Approval of 2022 Annual Meeting Minutes:** CARRIED  
DENNIS MAHER/HOWARD KIRBY Moved that the minutes be adopted as presented.

**Business Arising from Minutes:** AED - reminder that the access code is "0911" CARRIED

**Hamlet Board Report:** Brennan reviewed Asset Register provided by the R.M.asset replacement project  
Discussed Cochin Breakwater Project.  
Brought up Boundary Division Review.  
Meeting advised that *Municipalities Regulations* are being updated to include more information for Hamlets.  
Planning and Development expenses discussed.  
Wastewater Management/Sewage Lagoon Issue is being monitored closely by your board.

**Financial Report:** Moved that the 2022 Revenue and Expenses, showing a deficit of \$5,217, be adopted as presented. CARRIED  
MARILYNNE EARL/ALLUSION EARL Moved that the submitted budget for 2023, showing a surplus of \$2,011, be adopted as presented. CARRIED  
SHANNON BITTMAN/BETS EIDEM Moved that the proposed 2024 Budget showing a surplus of \$2,322 and a mill rate of 2.5 for 2024 CARRIED  
SHARON KIRBY/SHANNON BITTMAN be adopted as presented

003-2023 PAUL GERVAIS/RANDY NEUMEIER Moved that we approve a 2024 Cochin Breakwater special levy of \$100 per property, CARRIED  
004-2023 R.M. of Meota is waiving the regular 10% administration fee. CARRIED  
005-2023 Discussion was brought forth for a playground.

**Maintenance Committee Report:** Put gravel in driveway of maintenance shed  
Got 3 culverts extended by R.M. - was a safety issue  
Parking area - would like to do some upgrades(clearing bush and graveling area)

Dust control is working  
Trees need trimming on west side of road – will be done in July  
Lakeview Drive needs widening at curve – will help with snow clearing  
Relying on residents to watch their water lines and curb stops for any irregularities and report it to the board.  
Would like a snow blower attachment for front of tractor.

**Acknowledgement** Maintenance Committee (Bob Ashauer, Howard Kirby & Randy Neumeier) thanked for their work

**Discussion**

Brought forward the issue of water billing at interlake, a billing of 3 months allows for a water leak to become larger than need be. Resident would like the ability to monitor the water meter to catch if there is an excessive water usage.

**Report from R. M. of Meota #468:**

CSO - contracted out to more municipalities  
Looking for more Firefighter Volunteers  
Working on Division Boundary Review.  
Annual Ratepayers Meeting is July 19, 2023 at Meota Community Hall at 7:00 p.m.  
Lake Quality Review - having lake monitored twice a year  
Discussed amalgamation with Cochin/Meota Fire Departments.  
R.M. wants to be transparent and work with the Hamlets.  
Brought forward issue of privacy of email addresses. Old board members should not have access to the email list of Hamlet. Board will look into it.

**Acknowledgement** Sherry Jimmy and Gary Heidel thanked for their work and for attending our meeting.

**Election of Hamlet Board Members:**

**Acknowledgement** Ken Speed thanked for his many years of work on the Nominations Committee

**Acknowledgement** Chris Sarsons has served one year of a 4 year term

Shannon Bittman thanked for her service

Kyle Aschim has let his name stand for a 2 year term.

Colleen Brennan completed a 4 year term and has let her name stand for another 4 year term.

ELECTED BY ACCLAMATION  
ELECTED BY ACCLAMATION

**2024 Annual Meeting:**

007-2023 MIKE BRENNAN/PAUL BAKKER

Meeting will be held on Sunday, June 30, 2024 at 10:00a.m.

CARRIED

**Any other business:**

Reviewed Day's Beach rules.

Meet and greet July 8, 2023 at Sarsons' cabin at 11:30 - 1:30.

**Acknowledgement** Howard Kirby/ Bob Ashauer thanked for their service all year long.

**Acknowledgement** Rob Conley/Doug Whyte/Marlin Kreiger thanked for their help with the buoys

**Adjournment:**

008-2023 MARILYNNE EARL

Moved that this meeting adjourn at 11:35 a.m.

CARRIED

# Organized Hamlet of Day's Beach (OHDB)

## OHDB Board Report

July 2, 2023 to May 15, 2024

### Summary of the Past Year

During the period since the last Annual Meeting, your Hamlet Board has dealt with a number of matters and various RM of Meota communication requests. The more significant issues that have been discussed are as follows:

#### Capital Ballot – Front-mounted snow blower

In September 2023 our hamlet had a capital ballot regarding the potential purchase of a Front-mounted Snow Blower and a 2024 \$200 per property special levy to raise the funds to purchase it. 62 votes were received; 60 valid and 2 spoiled.

The results of the capital ballot were as follows:

- 93% were in favour of the purchase of the Snow Blower
- 62% were in favour of a 2024 \$200 Reserve Special Levy.

The Snow blower was purchased in October 2023 and received in November 2023.

A \$100 Reserve Special levy was included in the 2024 budget submitted by your board in Feb 2024. The special levy was set as \$100 not \$200 in error. When the error was recognized your board investigated amending the 2024 budget but it as it was expected to be very difficult we decided that we would keep the 2024 Reserve Special Levy at \$100 and reconsider how we would raise the additional funds for the Reserve fund.

#### The Municipalities Act and Regulations - Proposed Amendments

The Government of Saskatchewan passed legislation to update both the *Municipalities Act* and *Regulations* as they relate to Organized Hamlets. The changes required your board to adopt policies detailing how we operate prior to the 2024 Annual General Meeting. We have adopted the following 4 policies:

- POL DB 001 Board Member Policy
- POL DB 002 Hamlet Procedures Policy
- POL DB 003 Working relationship with the RM of Meota Policy
- POL DB 004 Committee Policy

Copies of these policies are available on DaysBeach.com.

### Raising funds for Capital Assets, maintenance/improvement Projects

Your board wants to understand how hamlet residents would like to finance future capital projects and maintenance/improvement projects. Currently our mill rate is set so that we can cover annual operational expenses and does not include the additional funds necessary to complete projects.

For the last few years, we have funded projects by using our reserve funds. However, this changed when it was agreed at the 2023 AGM that the reserve should not be considered uncommitted funds available for discretionary spending. It should be considered a reserve for the future replacement of the Hamlet's essential assets.

This change in practice occurred in 2023 because in the fall of 2022 the RM completed the development of the hamlets' Asset Registers, a tool designed to support the hamlet communities with decisions regarding asset replacement/renewal. Receiving our hamlet's Asset Register allowed your board, with assistance from the Maintenance Committee, to identify the hamlet's essential assets and evaluate the adequacy of our reserve with respect to the replacement of the Hamlet's essential assets. Please see the Finance Report for the current status of the Hamlet Reserve.

Going forward we can pay for projects in one of three ways:

1. Use reserve funds
  - a. Pro: No additional funds to be paid by ratepayers
  - b. Con: Will reduce the adequacy of our reserve fund and leave us open to the risk that we won't have funds available to replace essential assets when we are required to do so.
2. Use a special levy to raise the necessary funds
  - a. Pro: Reserve Fund can be used when essential assets have to be replaced
  - b. Pro: Special levies require a vote at the AM so residents will have an opportunity to approve every project
  - c. Con: 10% of every special levy is kept by the RM as an admin fee
3. Increase the mill rate to collect the necessary funds
  - a. Pro: Reserve Fund can be used when essential assets have to be replaced
  - b. Pro: Mill rate is voted on annually so residents will have an opportunity to approve every project
  - c. Pro: The hamlet does not pay a 10% admin fee on the additional funds it collects
  - d. Con: Once a mill rate is increased it is 'sticky' and there is a tendency not to reduce it.

Your Board recommends that we increase the mill rate to collect project funds. We acknowledge that lowering the mill rate is difficult but commit to doing it if project funds are not necessary. To ensure all owners, including those who are unable to come to the annual meeting, can vote on this important issue we will put this matter to a capital ballot in July.

### Speed limit changes

As a result of a concern that people were driving too fast on Day Road between Lakeview Drive and Lakeview Avenue your board requested that the speed limit on that portion of the road be reduced to 30km. Previously this portion of the road was posted with a recommended speed of 30km (yellow sign) but the speed limit was 50km/hour. Effective April 2024 the speed limit was changed to 30km/hour – signs are currently on order and will be hung as soon as possible.

Your board also requested and received permission to install a speed bump on Day Road between Lakeview Drive and Lakeview Avenue but decided to wait and see if the reduced speed limit slowed people down and what the hamlet residents thought about a new speed bump.

### **Update of issues highlighted last year not addressed in other meeting materials:**

#### Cochin Breakwater

We received a letter from the Village of Cochin on May 7<sup>th</sup> with the following information: “Tenders for the Project General Contractor were received at the end of April with four companies responding. Unfortunately, all tenders far exceeded our budget and contingencies. There was no choice but for the Resort Village Council to reject all tenders and investigate alternative options with the Project Team in consultation with the project Engineers and subject matter experts.”

Their goal is to find a solution and get this project completed as soon as possible.

The Cochin Breakwater special levy of \$100 will still be collected in 2024 but will not be paid to Cochin until the project has been redesigned and work is underway. Your Board will continue to monitor and update you on the status of this project.

#### Division Boundary Review

The RM formed a committee to review the existing voting division boundaries and consider whether they need to be amended. As stated last year the RM's policy requires a review to be conducted but does not require the RM to change to the present boundaries. In 2023 the RM decided to maintain the existing division boundaries.

#### Planning and Development Expenses

In 2022 the RM began to allocate both the planning and development fees received and the costs incurred with processing permit applications (e.g. subdivision applications, building/development permits, development appeals, etc.) to the relevant Hamlet. This practice highlighted the high cost of permit processing and the difficulty all hamlets have budgeting and controlling these costs. While the hamlets would like to see changes so the applicant, not their Hamlet, bears the costs of processing development permits the RM has been unable to legally make these changes.

For information a 'permitted use' application fee is \$300 and the cost for a straightforward development with no issues has been approximately \$1,500. A complex application, any development violations or a development decision that is appealed, has cost approximately \$5,000.

Your Board will continue to work with the RM to reduce these expenses but requests that you help to minimize them by ensuring you and your contractors get the necessary permits for any work you want to have done on your property.

Wastewater management/ Sewage Lagoon

The RM has identified the treatment of wastewater/sewage lagoon costs as an issue that has to be dealt with. Currently, the RM ratepayers use one of 4 lagoons. In 2023 the RM charged all hamlets a flat \$1,000. In 2024 the RM will be charging a per property base tax, similar to the fire/protection base tax. The base tax will be \$30 per property and is expected to allow \$15,000 to be contributed to a separate waste water fund bank account in 2024.

The RM has acknowledged that this tax is unlikely to be sufficient to fund future infrastructure requirements, so they are continuing to work on this issue.

**Board Meetings – in-person, telephonic or via zoom**

Your Board held 8 meetings in the period July 2, 2023 and May 15<sup>th</sup>, 2024. The minutes of these meetings will be available for review at the Annual Meeting and are posted on DaysBeach.com when they have been approved.

**Day's Beach Update emails sent**

<u>Date sent</u>	<u>Main Topics</u>
July 7 <sup>th</sup>	Meet and Greet Reminder
Aug 7 <sup>th</sup>	Tree trimming notice
Aug 30 <sup>th</sup>	Distribution of draft Annual Meeting minutes and potential capital ballot
Sept 13 <sup>th</sup>	Notification of RM's approval of capital ballot for a snow blower
Sept 19 <sup>th</sup>	Additional information to support the Capital ballot
Oct 20 <sup>th</sup>	Results of capital ballot & sale of the grader
April 12 <sup>th</sup>	Controlled Burn permit process & OHDB meeting notification
May 31 <sup>st</sup>	2024 Annual General Meeting materials (planned distribution date)

## Maintenance Report

### Snow Blower

As authorized by a capital ballot the OHDB bought a new front-mounted snow blower in the fall of 2023 for \$29,150. When we took the tractor in to have the new snow blower attachments fitted the OHDB also used the opportunity to have routine maintenance done on the tractor.

### Water Line

This a reminder to all residents that all waterline leaks must be reported to both to a member of the Board of the OHDB and to Interlake Regional Water Board ("IRWB"), the Interlake Plant Operator. Only contractors approved by the IRWB may work on the water supply system. As a general rule, the OHDB is responsible for the costs of repairing waterline leaks up to and including the curbstop and lot owners are responsible for the costs of any repairs from the curbstop to the cottage. Leaks can occur within the legal boundaries of your lot, on the municipal reserve and on the road adjacent to your lot.

It is in the best interests of all residents of Day's Beach to reduce the amount of water loss through leaks and breaks. Water loss can be actively reduced through the identification of waterline leaks. Leak detection is difficult and may not always be evident. Visual signs of underground leaks:

- unusual wet spots or water pooling on the ground surface... especially if the surrounding ground is dry;
- an area that becomes green, mouldy or soft surrounded by drier conditions;
- a notable drop in water pressure;
- water pressure is too low to pop-up sprinkler heads;
- sink holes or wet potholes forming;
- unexplained sudden rise in water usage or water usage continuously climbs over several billing periods

Should a possible leak be detected, contact a member of the executive of the OHDB or a member of the maintenance committee so an inspection can be done to determine the nature of the leak and what needs to be done. If a representative of the OHDB cannot be reached contact Barry Kulyk, Interlake Plant Manager, 306-230-6744/ [interlakewater@sasktel.net](mailto:interlakewater@sasktel.net).

## Projects

### Project 1

Project: **East Storage area**  
Project leads: Howard Kirby and Chris Sarsons  
Project Status: In Process

Description: In 2020 the OHDB started a project to clean up and expand the trailer and ice shack area located on the Municipal Reserve east of Lakeview Avenue.

Work was commenced in the fall of 2020 and continued into the spring of 2021 at a cost of approximately \$30,000. The cost of the project was considerably more than expected and the OHDB Board decided that no more money should be spent on outside contractors until we understood what was needed to complete the work.

In 2022 and 2023 the maintenance committee and your Board worked to clear the parking area of trash, debris, an abandoned vehicle and old inoperable equipment. The OHDB also arranged for the RM to clear a large area of bush in the fall of 2023 thereby expanding the area for additional storage.

As most of the work was done by volunteers it did not result in many out-of-pocket costs. We estimated the cost of the work included in our 2023 expenses to be the cost of fuel used to run our equipment (not separately tracked) and \$1020 (\$195 for Dump fees for disposal of garbage/debris found and \$825 for Tree removal/Mulching).

Currently the work that remains to be done is:

1. Application of herbicide to reduce weed growth;
2. Move piles of topsoil
3. Level the ground and prepare it for gravel; and
4. Purchase and spread gravel.

After the land, previously covered with bush, is leveled and we add gravel to the east parking area, we believe the OHDB will have approximately twice the amount of useable space for free storage by residents of the OHDB.

Recommendation: Your Board recommends that the completion of this project be approved. Alternatives of how to pay for the project will be discussed at the Annual Meeting and subject to a capital ballot summer 2024.

Next steps:

1. Get approval from the residents to complete the project at a cost of no more than \$20,000 (Estimate – amount to be confirmed at the meeting).

## Project 2

Project: **Possible Adjustments to Drainage Swale that runs through 2<sup>nd</sup> Street**  
Project leads: TBD  
Project Status: Potential

Background: As a result of our Hamlets concern regarding the approval of 13 new lots adjacent to our Hamlet the RM required the developer to have a professional engineer prepare a drainage plan. The drainage plan was requested to ensure the development of the new 13 lots would not negatively impact existing Day's Beach lot owners. The engineer's drainage plan, approved by the RM, included a large drainage ditch (the "Drainage Ditch") to the east of the new lots to move water south to a culvert under Lakeview Avenue and then down 2<sup>nd</sup> Street so as to drain into the lake. The source of the water draining through the Drainage Ditch comes overland from the farmland to the east of Day's Beach.

The drainage ditch was built in 2022 but because there was no noticeable overland water evident during the 2023 melt, it wasn't tested. In 2024 the spring melt resulted in water following historical patterns flowing behind Lots #64A and 65A down the natural waterway, then thru Lot 66 as it has always done in the past. The water did not appear to flow through the Drainage Ditch, because the ditch was full of snow blocking the flow of melt water. In order to test how the drainage ditch would work without snow the Maintenance Committee dug a channel through the snow. This channel allowed the water to flow through the Drainage Ditch to the culvert and down 2<sup>nd</sup> Street.

When the melt water was flowing down 2<sup>nd</sup> Street the bulk of the meltwater went all the way to the lake but some water overflowed the ditch onto the west end of lot #73. The Maintenance Committee believes that all of the meltwater did not go directly to the lake possibly owing to the design of the drainage plan's riprap section on 2<sup>nd</sup> Street as it appears that the drainage ditch stopped short of the slope down to the lake.

Although the OHDB Board does not believe that the Drainage Ditch will ever be clear enough of snow to move water immediately during the annual spring melt, the OHDB Board does believe that it will move stormwater resulting from large cloud bursts during spring and summer storms. It should be noted that it is not uncommon for large amounts of meltwater to form in ditches on the prairies pending culverts to unfreeze. Accordingly, we believe the following repairs/adjustments should be investigated and reviewed:

1. Meet with representatives of the RM to discuss allocation of costs and responsibility as the OHDB Board and the Maintenance Committee believes that the meltwater is sourced almost exclusively from land within the RMs jurisdiction and the drainage ditch was constructed prior to annexing the lands into the OH of Day's Beach.
2. Adjust the riprap so that the western end is lower and a few feet farther west

3. Build up a berm so that all water flows directly to the lake.
4. Add some rock to either side of the existing old cement stairway to prevent future erosion.

We are currently reviewing these matters further, including obtaining ideas and quotes from general contractors as a basis of discussion with the RM.

### Project 3

Project: **Widening of Lakeview Drive**  
Project leads: Howard Kirby and Chris Sarsons  
Project Status: Potential

Background: Part of Lakeview Drive is very narrow rendering it difficult to pile snow and maintain a driveable roadway in the winter. The Maintenance Committee believes that we can cut back some of the bank in order to widen the roadway without destabilizing the remaining bank. We are currently getting quotes from contractors and hope to be able to bring a costed project plan to the Annual General Meeting.

### Project 4

Project: **Lakeview Ave Fire Prevention deadfall clean up**  
Project leads: Howard Kirby and Chris Sarsons  
Project Status: Potential

Background: During the spring and fall when the trees don't have leaves there is a significant amount deadfall visible within the 66ft road allowance and private lands on both sides of the road. While some people feel it is unsightly, your OHDB Board is more worried that these dead trees and bush are building up into a significant source of fuel for an out-of-control fire. The recent drought has exacerbated matters by killing additional trees and bush. Your Board is also mindful that the trees and bush along Lakeview Avenue are a major attraction to residents of Day's Beach. Needless to say, no living trees would be removed. However, a good "cleaning out" of deadfall will reduce the severity of a fire and also encourage healthier new growth.

Cabin owners are encouraged to do their best to keep their own properties clear of deadfall to reduce the risk of a fire and it is the responsibility of the OHDB to clean-up the 66ft road allowance. Recent bush fires in the Cochin area in 2023 have added impetus to this objective.

We are currently developing a project plan and expect, due to the amount of work to be done, that it will have to be done over multiple years. Initial thoughts are to divide the area into zones and to focus on removing the deadfall in a particular zone. Suggestions have been made to contract out the work or to ask for volunteers or a mixture of the two.

# Organized Hamlet of Day's Beach

## Finance Report

### 2023 Revenue & Expenses

In 2023 we recorded a deficit as our actual expenses exceeded our revenue by \$ 19,220. The large deficit was created because we purchased a front-mounted snow blower for \$29,150. The following large items explain the majority of the budget variance:

#### Regular Operations

- 5,330 – favourable – we received more interest on the reserve funds than we budgeted
- 2,165 – favourable – RM's administration charge was less than budgeted
- (4,225) – unfavourable – we fixed the road, bought new speed bumps and dust proofing was more expensive than budgeted
- 1,726 - favourable – less tree trimming work required in 2023
- 3,000 - favourable – no water line repairs were required
- (6,016) - unfavourable – planning and development costs – 3 development applications worked on 2023
- 1,980 Surplus from regular operations

#### Equipment sale/purchase

- \$5,000 – favourable – we sold the grader. Many thanks to Bob Ashauer and Randy Neumeier who got it ready for sale
- (29,150) – unfavourable – purchase of front-mounted snow blower
- (24,150) deficit from equipment sale/purchase

Your Board recommends that a motion be made to accept the actual 2023 revenue & expenses

### Hamlet Reserve

As at December 31, 2023 our reserve of \$132,258, is fully funded and held in a credit union account that includes all R.M. of Meota hamlet reserves. As agreed in 2023 the reserve fund should not be viewed as uncommitted funds available for discretionary spending or to meet annual expenses. It should be considered a reserve for the future replacement of the Hamlet's essential assets.

After the purchase of the snowblower in the fall of 2023, we now have 6 high-value assets essential to the smooth operations of the Hamlet. The assets we consider essential are the road, the waterline, the maintenance shed, the tractor, snow blower and the lawn mower.

Your Hamlet Board, in conjunction with the Maintenance committee, reviewed the estimated useful lives and replacement cost of these 6 assets and estimates, assuming the contribution of the 2024 reserve special levy and no 2024 use of the reserve funds, that the Hamlet's Asset Replacement forecast will be 80% funded at the end of 2024.

Your Hamlet Board has concluded that the Hamlet reserve is currently sufficient, and no additional funds need to be collected at this time. The Asset Register is available for review upon request to the Board.

### **2024 Revenue & Expenses**

2024 budget – the submitted budget had a surplus \$9,000 higher than the budget approved during the 2023 Annual meeting. This is largely due to including the \$100 per lot Reserve Special Levy approved by capital ballot in September 2023. See exhibit for the changes to individual lines.

2024 year to date – expenditures to date are as budgeted.

Your Board recommends that a motion be made to approve the revised 2024 budget submitted on February 26<sup>th</sup>, 2024.

### **2025 Revenue & Expenses**

2025 budget – a proposed 2025 budget has been prepared. We have estimated expenses based on review of actual 2023 and year-to-date 2024 results and the routine maintenance that we expect we will have to do in 2025.

Important items to note are as follows:

- This budget does not include any funds to allow us to pay for any projects.
- We are proposing a mill rate of 2.5, consistent with the 2024.
- Interest revenue has been increased to reflect that our Hamlet reserve is now earning interest; assumed an annual interest rate of 5% on \$135,000

Your Board recommends that a motion is made to approve the preliminary 2025 budget and the 2025 mill rate of 2.5.

Cochin Breakwater – In 2023 the Resort Village of Cochin requested that all the users of Jackfish and Murray Lake contribute to the cost of replacing the breakwater on Lehman Creek. In 2023 we approved a 2024 \$100 special levy and agreed to consider an additional \$100 levy for 2025.

On May 13, 2024 the Resort Village of Cochin sent a letter stating the Breakwater project has encountered a setback as they had to reject all the tenders they received and investigate alternative options. Accordingly, your Board feels that we do not need to consider a 2025 special levy at this time.

**Days Beach  
2023 Actual vs. Budget**

	2023 Budget	2023 Actual	Variance	
<b>Revenues</b>				
Municipal Levy - OHDB total	89,883	90,941	1,058	
Unconditional - Days	6,703	7,448	745	
Sale of capital asset		5,000	5,000	Sale of the grader
Planning permit revenue	300	750	450	
Interest	1,000	6,330	5,330	Hamlet reserves now earning interest
<b>Total revenues:</b>	<u>97,886</u>	<u>110,469</u>	<u>12,583</u>	
<b>Expenditures:</b>				
RM Admin Contribution	48,165	46,000	(2,165)	revised number provided by the RM
RM Transportation Contribution	8,060	8,059	(2)	
	<u>56,225</u>	<u>54,059</u>	<u>(2,167)</u>	
Insurance	350	344	(6)	
Office Expenses	500	794	294	
Street lights	3,000	3,025	25	
Repairs/Parts	500	605	105	
Fuel	750	534	(216)	
Gravel	5,000	5,550	550	
Roads	3,000	7,225	4,225	
Purchase of Capital Asset		29,150	29,150	Dust proofing 3,400, 709 culverts/road work 420/speed bumps 1350
Waste Coll/Disp	2,500	3,456	956	Purchase of snow blower, approved by capital ballot
Pest/Weed Control	1,000	856	(145)	
Library Requisition	550	542	(8)	
Recreation Programs	500	601	101	
Beach Maintenance	12,000	10,274	(1,726)	
WTP/Line	3,000		(3,000)	8700 trees/ 825 mulching/571 weed trimmer
Planning & Legal	1,500	7,516	6,016	no water line repairs required in 2023
Power/Eng	2,000	1,533	(467)	charges depend on development activity in the Hamlet
sewer- Lagoon	1,000	1,000	-	estimate provided by the RM
Grants - JLWB- Days	2,500	2,625	125	increase in JLWB levy - determined by ministerial order
	<u>39,650</u>	<u>75,631</u>	<u>35,981</u>	
<b>Total Expenditures</b>	95,875	129,689	33,814	
<b>Surplus (Deficit)</b>	<u>2,011</u>	<u>(19,220)</u>	<u>(21,231)</u>	
Mill rate	2.4	2.4	2.4	

**Days Beach  
2024 Budget**

	Approved at the 2023 AM 2024 Budget	Budget Submitted 26-Feb-24 2024 Budget	Increase (Decrease)	Justification of change for all amounts >= \$1,000
<b>Revenues</b>				
Municipal Levy - OHDB total	92,500	92,500	-	Increase in Mill rate
Unconditional - Days	7,446	7,446	-	determined by the Province
Special Levy - Reserve	10,500	10,500	10,500	\$100 per property, approved by capital ballot
Special Levy - Breakwater	10,500	10,500	10,500	\$100 per property, approved at 2023 AGM
Planning permit revenue	600	600	-	
Interest	5,000	5,000	-	
<b>Total revenues:</b>	<b>105,546</b>	<b>126,546</b>	<b>21,000</b>	
<b>Expenditures:</b>				
RM Admin Contribution	51,435	51,435	(0)	
RM Transportation Contribution	7,714	7,714	(0)	
	59,149	59,148	(1)	
Insurance	350	350	-	
Memberships		250	250	
Office Expenses	750	1,000	250	
Street lights	3,200	3,200	-	
Repairs/Parts	500	2,000	1,500	Tractor, routine maintenance
Fuel	1,000	1,000	-	
Gravel	5,000	5,000	-	
Roads	5,000	6,500	1,500	assumed grading the road, spring and fall, and applying dustproofing
Waste Coll/Disp	2,500	3,500	1,000	actual 2023 expenses higher than original 2024 budget
Pest/Weed Control	1,000	1,000	-	
Library Requisition	650	650	-	
Recreation Programs	500	1,000	500	
Beach Maintenance	12,000	9,000	(3,000)	work in recent year results in a reduction of annual work
WTP/Line	3,000	2,000	(1,000)	no breaks in 2023 so reduced
Planning & Legal	3,000	4,500	1,500	based on building by hamlet owners - assumed 3 regular development permits
Power/Eng	2,000	2,000	-	
sewer- Lagoon	1,000		(1,000)	removed by the RM, being replaced by a base tax of \$30 per property
Breakwater contribution		10,500	10,500	\$100 per property, approved at 2023 AGM
Grants - JLWB- Days	2,625	2,625	-	
	44,075	56,075	12,000	
<b>Total Expenditures</b>	<b>103,224</b>	<b>115,223</b>	<b>11,999</b>	
<b>Surplus (Deficit)</b>	<b>2,322</b>	<b>11,323</b>	<b>9,001</b>	
Mill rate	2.5	2.5		

**Days Beach  
2025 Budget**

Budget Submitted  
26-Feb-24

	2024 Budget	2025 Budget	Increase (Decrease)	Justification of change
<b>Revenues</b>				
Municipal Levy - OHDB total	92,500	93,400	900	
Unconditional - Days	7,446	8,355	909	determined by the Province
Special Levy - Reserve	10,500		(10,500)	no special levies in the plan for 2025
Special Levy - Breakwater	10,500		(10,500)	no special levies in the plan for 2026
Planning permit revenue	600	900	300	3 development permits
Interest	5,000	6,500	1,500	Hamlet reserves now earning interest
<b>Total revenues:</b>	<b>126,546</b>	<b>109,155</b>	<b>(17,391)</b>	
<b>Expenditures:</b>				
RM Admin Contribution	51,435	54,556	3,121	number provided by the RM
RM Transportation Contribution	7,714	8,868	1,154	number provided by the RM
	59,148	63,423	4,275	
Insurance	350	425	75	
Memberships	250	250	-	
Office Expenses	1,000	1,000	-	
Street lights	3,200	3,200	-	
Repairs/Parts	2,000	1,000	(1,000)	tractor maintenance not anticipated
Fuel	1,000	1,200	200	
Gravel	5,000	5,000	-	
Roads	6,500	6,500	-	
Waste Coll/Disp	3,500	3,500	-	
Pest/Weed Control	1,000	500	(500)	
Library Requisition	650	650	-	
Recreation Programs	1,000	1,000	-	
Beach Maintenance	9,000	9,000	-	
WTP/Line	2,000	3,000	1,000	
Planning & Legal	4,500	4,500	-	
Power/Eng	2,000	2,000	-	
sewer- Lagoon			-	
Breakwater contribution	10,500		(10,500)	
Grants - JLWB- Days	2,625	2,625	-	
	56,075	45,350	(10,725)	
<b>Total Expenditures</b>	<b>115,223</b>	<b>108,773</b>	<b>52,698</b>	
<b>Surplus (Deficit)</b>	<b>11,323</b>	<b>382</b>	<b>(10,941)</b>	
Mill rate	2.5	2.5		

assumed grading the road, spring and fall, and applying dustproofing  
estimated as 3 developments - no issues

**Organized Hamlet of Day's Beach**  
**Nominations Committee Report**  
**June 30, 2024**

**Nominations Committee**

The Nominations Committee mandate is to identify persons who are representatives of the various constituencies that define Day's Beach ratepayers to serve on the Hamlet Board. The Nominations Committee Chair also serves as our Hamlet's Electoral Officer and tallies votes when they are conducted by secret ballot.

In 2024 Allison Earl was appointed to the Nominations Committee and is currently serving as it's chair. Allison is interested in having interested owners or residents join her on the Committee.

Anyone interested in serving on the Nominations Committee is asked to speak to Allison or one of the Board members or send an email to [ohdbboard@gmail.com](mailto:ohdbboard@gmail.com).

**Hamlet Board/Executive**

- The Hamlet Board is comprised of three persons eligible to vote in the Hamlet elected by ratepayers as required by section 68(1) of The Municipalities Act of Saskatchewan.
- The Municipalities Act requires annual elections at which, under normal circumstances, one ratepayer is elected for a four-year term.
- Persons elected to the Executive determine the responsibilities each will assume.
- An incumbent is permitted to seek an additional term.

**Executive 2023-2024**

- Colleen Brennan is completing the first year of a four-year term;
- Chris Sarsons is completing the second year of a four-year term;
- And, Kyle Aschim is completing the first year of a two-year term, the non-typical two year term resulted from a vacancy created when a previous board member resigned after serving two years of a four-year term.

**Current vacancies on the Day's Beach Executive**

- None, all 3 positions are currently filled.
- The next election for the Executive is scheduled for the 2025 AGM.

**Nominations for Executive**

- Not required at 2024 AGM

**Nominations Committee Motions and Directions**

- None

Allison Earl  
Chair, Nominations Committee