

## **Organized Hamlet of Day's Beach**

### **Agenda for the Meeting of the Hamlet Board**

July 31, 2024 3pm SK time

Attendees: Colleen Brennan, Chris Sarsons, Kyle Aschim

Location: #33 Lakeview Avenue

Meeting Secretary: Colleen Brennan

#### **Agenda:**

1. Approval of prior meeting minutes – June 18
2. Notice and Quorum
  - Confirm notice was given in accordance with the Hamlet's policy
  - Confirm board members present allow for quorum and the meeting is valid/quorate
3. Declaration of interest
  - Declare the nature and extent of interest in any of the matters to be discussed to the other board members
4. Ratify decisions made since the last meeting
5. Parking at South Entrance
6. Complaint – condition of lot #88
7. RM of Meota matters
  - OCP/Zoning bylaws
  - Septic Tank bylaw
8. Maintenance Committee items
9. 2024 AGM
  - Debrief
  - Capital Ballot
10. Next Meeting –

#### **Summary of actions**

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|----------|--|
| HB001-24 | Motion to approve the June 18th, 2024, minutes as distributed.<br>Seconded. Motion carried   |
|          |  |
| HB002-24 | Motion to ratify the 4 decisions/actions and 9 POs listed above.<br>Seconded. Motion carried |

## Matters discussed

1. Call to order, quorum, confirmation of appropriate notice and approval of agenda
  - Meeting called to order at 3:03
  - All 3 board members present; quorum declared
  - Agreed notice was given in accordance with the Hamlet's policy
  - Agenda distributed was amended to include the following
    - i. Approval for buoy hardware
    - ii. 2025 approved budget
    - iii. AGM – pest control officer for rats only/can't enforce noise on the lake
    - iv. How many rvs on a lot – question from an owner
2. Declaration of interest
  - No board members have any interest in any of the matters to be discussed at this meeting
  - Kyle Aschim is in the process of buying a new property on the beach and selling his current one. The timing of the transactions, due to financing, will result in a two week period where he will be under contract to purchase a cabin but will not legally have title. Discussed and agreed that he meets the condition to stay on the board but will confirm purchase of new property has been completed at the next meeting.
3. Approval of prior meeting minutes – June 18th  
HB001-24      Motion to approve the June 18<sup>th</sup>, 2024, minutes as distributed.  
Seconded. Motion carried
4. Ratify decisions made since the last meeting  
Decisions made:  
Sale of the 84' rear mounted snow blower for \$2,500  
Permission given for 3 campers to be on lot 14 for July long weekend  
Purchase orders:  
4987 - Cockburn Construction Ltd. - supply of gravel for storage site - \$4,835.25  
4988 - KAT Construction Ltd. - work to Lakeview Drive corner - \$4,410.00  
4989 - 3D Lawncare - roadside trimming and mowing - \$1,155.00  
4990 - Christopher Sarsons - Expense Claim (Fuel, beach maintenance, roadwork) - \$508.50  
4991 - Parkland Farm Equipment (2004) Ltd. - new mower blades - \$129.64  
4992 - Howard Kirby - Expense Claim - fuel (storage compound) - \$333.97  
4993 - Cockburn Construction Ltd. - gravel for storage site - \$5,880.00  
4994 - Jacquie Code - stenographer services at the annual meeting - \$95.50  
4995 - Colleen Brennan - Expense Claim - meet & greet and misc expenses - \$390.89  
Letter sent to occupant of the trailer parked opposite #74 on June 24, 2024  
Authorization for Chris Sarsons to buy hardware to fix buoys  
  
HB002-24      Motion to ratify the 4 decisions/actions and 9 POs listed above.  
Seconded. Motion carried

5. Parking at intersection of south entrance and Lakeview Ave
  - Agreed that the no parking zone should only be on the west side. Colleen to contact RM and ask for it to be changed next time Traffic bylaw is amended
6. Complaint – condition of lot #88
  - Received a complaint re the state to #88. Colleen to contact owner prior to referring matter to the CSO
7. RM of Meota matters
  - OCP/ Zoning bylaw amendments – Colleen has submitted comments but don't expect them to have much impact on final version
  - Septic tank bylaw – request to make septic line pump out close to the road is not expected to be good for the whole RM so not being sent in
8. Maintenance Committee items
  - Request to relocate a road sign received. Chris to talk to Howard Kirby. Not expected to be a problem
9. 2024 AGM
  - Debrief – meeting seems to go well
  - Confirmed appointment of officers:
    - i. Colleen Brennan – chair
    - ii. Chris Sarsons – Secretary
    - iii. Kyle Aschim – Member-at-large
  - Capital ballot – discussed draft distributed prior to the meeting. Colleen to revise and recirculate. Goal to have it approved at Sept RM meeting and send it out to owners in September
  - 2025 Budget – RM has requested a signed copy to be sent to them
  - Pest Control Officer Question – the RM's pest control officer only deals with rats, not gophers. Colleen to email the resident who asked the question
  - Contact list – all board members agreed to have their cell numbers listed.
10. Any other business
  - Question from a resident – how many RVs on a lot. Zoning bylaw allows for 2. 1 can be there all year and one can be there for a period up to 2 weeks. Colleen to respond to resident
  - Meeting planned to immediately follow the AGM on June 30<sup>th</sup> was not held.
11. Next Meeting – August 21, 2024      3pm