

Organized Hamlet of Day's Beach

Minutes for the Meeting of the Hamlet Board

October 17, 2024 9:30am SK time

Attendees: Colleen Brennan, Chris Sarsons & Kyle Aschim

Location: Zoom

Meeting Secretary: Colleen Brennan

Agenda:

1. Approval of prior meeting minutes – July 31 and Sept 24
2. Notice and Quorum
 - Confirm notice was given in accordance with the Hamlet's policy
 - Confirm board members present allow for quorum and the meeting is valid/quorate
3. Declaration of interest
 - Declare the nature and extent of interest in any of the matters to be discussed to the other board members
4. Ratify decisions made since the last meeting
 - PO – tbd
5. Development notification – Lot 18, Block 6, Plan 101902171
6. RM of Meota matters
 - Oct 2, 2024 - Council Meeting
7. Maintenance Committee items
 - Notes from Colleen's meeting with Steve Gehler
 - Work on drainage swail
8. Next Meeting – November 20, 2024 at 3pm

Summary of actions

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| HB003-24 | Motion to ratify the 3 POs listed above. Seconded. Motion carried. |
| HB004-24 | Motion to accept Kat Construction's quote of \$4,880 and submit notification of the proposed work to the WSA. Seconded. Motion carried |
| HB005-24 | Motion to authorise Colleen Brennan to advise the RM of Meota that we have no concerns with the proposed subdivision. Seconded. Motion carried |
| HB006-24 | Motion to approve the minutes of the July 31 and Sept 24 th Board meetings as distributed and authorise Colleen to send them to the RM. Seconded. Motion carried |
| HB007-24 | Motion to the purchase of two fire extinguishers and two pairs of safety glasses. Seconded. Motion carried |

Matters discussed:

1. Call to order, quorum, confirmation of appropriate notice and approval of agenda
 - Meeting called to order at 9:35
 - All 3 board members present; quorum declared
 - Agreed notice was given in accordance with the Hamlet's policy
2. Declaration of interest
 - Colleen and Kyle declared that they don't any interest in any of the matters to be discussed at this meeting
 - Chris declared that he lives adjacent to the lot being subdivided but doesn't believe it will impact his decision.
3. Ratify decisions made since the last meeting
 - PO – 4499 Licensed to Kill – hornet's nest \$131.25
 - PO – 4650 Chris Sarsons' expense report for general supplies – \$117.61
 - PO – 4651 load of gravel \$425.25

HB003-24 Motion to ratify the 3 POs listed above. Seconded. Motion carried

4. RM of Meota matters
 - Oct 2, 2024 - Council Meeting – Colleen attended. Drainage project and subdivision discussed.
 - Discussed the drainage project and the Kat Construction quote and RM's resolution to pay up to \$5,000

HB004-24 Motion to accept Kat Construction's quote of \$4,880 and submit notification of the proposed work to the WSA. Seconded. Motion carried.

5. Development notification – Lot 18, Block 6, Plan 101902171

HB005-24 Motion to authorise Colleen Brennan to advise the RM of Meota that we have no concerns with the proposed subdivision. Seconded. Motion carried

6. Maintenance Committee items
 - Discussed in point 4

7. Approval of prior meeting minutes – July 31 and Sept 24

HB006-24 Motion to approve the minutes of the July 31 and Sept 24th Board meetings as distributed and authorise Colleen to send them to the RM. Seconded. Motion carried

8. Next Meeting – November 21, 2024 at 3pm, changed from date previously posted

- Colleen to amend the information posted on the website

9. Any other business

- Colleen reported that 33 Capital Ballots have been submitted to the RM. Agreed that Colleen should send out an email encouraging everyone to complete their ballot.
- Chris proposed that we buy the following:
 - i. two fire extinguishers, one for the maintenance shed and one for the cab of the tractor
 - ii. two pairs of safety glasses and make them available to volunteers working in the hamlet

HB007-24 Motion to the purchase of two fire extinguishers and two pairs of safety glasses. Seconded. Motion carried

10. Meeting adjourned at 9:50 am