

Organized Hamlet of Day's Beach

Minutes for the Meeting of the Hamlet Board

January 15th, 2025 3:00pm SK time

Attendees: Colleen Brennan, Chris Sarsons & Kyle Aschim

Location: Zoom

Meeting Secretary: Colleen Brennan

Agenda:

1. Notice and Quorum
 - Confirm notice was given in accordance with the Hamlet's policy
 - Confirm board members present allow for quorum and the meeting is valid/quorate
2. Declaration of interest
 - Declare the nature and extent of interest in any of the matters to be discussed to the other board members
3. Approval of prior meeting minutes – Nov 21, 2024
4. Ratify decisions made since the last meeting
 - PO – Chris to advise
 - Letter to the RM Jan 3, 2025
 - Request for the RM to snow ridge south road
5. RM of Meota matters
 - Request to discuss Jan 3 letter
 - Dec 4th Council Meeting
 - Jan 7th & 8th Council Meetings
 - Insurance – value of shed outstanding
 - Jan 30th – 7pm Hamlet Training meeting
 - Review of hamlet agreement – comments requested by Feb 14th
 - Final 2025 budget due March 1st
 - April 25th – 7pm Hamlet General meeting
6. Maintenance Committee items
7. Any other business
8. Next Meeting – February 19th at 3pm

Summary of actions

HB010-24 Motion to approve the minutes of the Nov 21st, 2024 Board meeting as distributed and authorise Colleen to send them to the RM. Seconded. Motion carried

HB011-24 Motion to ratify the signing of PO # 5652 - 5655, the January 3rd, 2025 letter sent to the RM and the request made to the RM to create a snowbank/ridge south of the South Road to reduce snow drifting. Seconded. Motion carried

Matters Discussed

1. Notice and Quorum

- Confirmed notice for the meeting was given in accordance with the Hamlet's policy.
- All board members present, quorum declared and the meeting is valid/quorate

2. Declaration of interest

- No conflict of interest identified by board members present at the meeting

3. Approval of prior meeting minutes – November 21st, 2024

HB010-24 Motion to approve the minutes of the Nov 21st, 2024 Board meeting as distributed and authorise Colleen to send them to the RM. Seconded. Motion carried

4. Ratify decisions made since the last meeting

- PO's
 - i. # 5652 \$117.61 Sarsons expense claim
 - ii. # 5653 \$286.22 Kirby expense claim
 - iii. # 5654 \$276.01 Kirby expense claim
 - iv. # 5655 \$10,500 Resort Village of Cochin, breakwater levy
- Letter to the RM sent January 3, 2025 concerning the December 4th RM Council meeting
- Request to the RM to snow ridge the south road

Discussion of the items listed above

HB011-24 Motion to ratify the signing of PO # 5652 - 5655, the January 3rd, 2025 letter sent to the RM and the request made to the RM to create a snowbank/ridge south of the South road to reduce snow drifting. Seconded. Motion carried

5. RM of Meota matters

- Request to discuss Jan 3 letter
 - i. All 3 board members invited to attend, Kyle declined, agreed that there should be at least 2 board members on the call. Colleen and Chris to be on the call. Colleen to reach out to Reeve after the meeting and arrange a time
- Dec 4th Council Meeting
 - i. No notes circulated – major point included in the letter but also discussed the fact audio quality is poor
- Jan 7th & 8th Council Meetings

- i. Materials requested but not received. Notes taken and circulated. No comments on the circulated notes
- Insurance – value of shed outstanding
 - i. Discussion of the replacement cost of the maintenance shed. Agreed to increase the insured amount to \$80,000. Estimate of replacement cost will be reviewed annually. Colleen to advise the RM
- Jan 30th – 7pm Hamlet Training meeting – provided for info
- Review of hamlet agreement – comments requested by Feb 14th
 - i. Version circulated is the same as the one we signed. No comments at the moment
- Final 2025 budget due March 1st
 - i. Colleen to circulate a revised 2025 budget prior to the next meeting
 - ii. Kyle asked that Reserve Fund sufficiency is assessed in conjunction with insurance levels
- April 25th – 7pm Hamlet General meeting – provided for info

6. Maintenance Committee items

- No projects or requests at the moment
- Will begin to plan how to work on clearing the bush along the road allowance to minimize fuel for bushfires

7. Any other business

- Question re the status of the rules committee. Colleen will follow-up in April
- Email update with the CSO's comment note send. Colleen will draft and send an email update by Jan 20th.

8. Next Meeting – February 19th at 3pm

9. Meeting adjourned at 3:32pm