

Organized Hamlet of Day's Beach

Agenda for the Meeting of the Hamlet Board

February 19th, 2025 3:00pm SK time

Attendees: Colleen Brennan, Chris Sarsons & Kyle Aschim

Location: Zoom

Meeting Secretary: Colleen Brennan

Agenda:

1. Notice and Quorum
 - Confirm notice was given in accordance with the Hamlet's policy
 - Confirm board members present allow for quorum and the meeting is valid/quorate
2. Declaration of interest
 - Declare the nature and extent of interest in any of the matters to be discussed to the other board members
3. Approval of prior meeting minutes – Jan 15, 2025
4. Ratify decisions made since the last meeting
 - PO's
 - i. #5656 \$322.63 Howard Kirby – fuel
 - ii. #5657 \$94.34 Chris Sarsons – fire extinguisher
5. Final 2025 budget
 - Revised 2025 numbers – within allowed guidelines
 - Asset register – see attached
6. RM of Meota matters
 - Feb 5th Council Meeting
 - Jan 30th – 7pm Hamlet Training meeting
 - Final 2025 budget due March 1st
 - April 25th – 7pm Hamlet General meeting
7. Maintenance Committee items
8. Next Meeting – March 19 at 3pm

Summary of actions

HB012-24 Motion to approve the minutes of the Jan 15th, 2025 Board meeting as distributed and authorise Colleen to send them to the RM. Seconded. Motion carried.

HB013-24 Motion to ratify the signing of POs # 5656 and 5657. Seconded. Motion carried.

HB014-24 Motion to approve the final 2025 Budget, Net Surplus of \$106.64, and authorise any two Board members to sign and submit to the RM prior to March 1st deadline. Seconded. Motion carried.

Matters Discussed

1. Notice and Quorum

- Confirmed notice for the meeting was given in accordance with the Hamlet's policy.
- All board members present, quorum declared and the meeting is valid/quorate

2. Declaration of interest

- No conflict of interest identified by board members present at the meeting

3. Approval of prior meeting minutes – January 15th, 2025

HB012-24 Motion to approve the minutes of the Jan 15th, 2025 Board meeting as distributed and authorise Colleen to send them to the RM. Seconded. Motion carried

4. Ratify decisions made since the last meeting

- PO's
 - i. #5656 \$322.63 Howard Kirby – fuel
 - ii. #5657 \$94.34 Chris Sarsons – fire extinguisher

HB013-24 Motion to ratify the signing of POs # 5656 and 5657. Seconded. Motion carried

5. Final 2025 budget

- Revised 2025 numbers – within allowed guidelines
- Asset register – see attached

General discussion about material circulated and Colleen confirmed all proposed changes were within tolerance allowed by the financial agreement. Reviewed and discussed Asset register. Discussed how to classify costs associated with spring deadfall clean up.

HB014-24 Motion to approve the final 2025 Budget, Net Surplus of \$106.64, and authorise any two Board members to sign and submit to the RM prior to March 1st deadline. Seconded. Motion carried

6. RM of Meota matters

- Feb 5th Council Meeting

- i. Colleen gave verbal report – nothing significant
- Jan 30th – 7pm Hamlet Training meeting
 - i. Colleen and Chris attended virtually. Nothing to highlight. Most of the time was spent reviewing the new Hamlet Agreement. OHDB comments provided to RM prior to meeting, Rm did not discuss any comments received prior to the meeting. Comment period closed Feb 14th. No additional information has been circulated
- Final 2025 budget due March 1st – see point 5
- April 25th – 7pm Hamlet General meeting
 - i. Colleen will attend in person

7. Maintenance Committee items

- Parking area complete – will need to be sprayed for weeds this summer. Amount included in the budget
- Committee considering how to tackle the fire risk mitigation/deadfall clean up. Proposal to be brought to the Hamlet Board before work is done.

8. Next Meeting – March 19 at 3pm

9. Meeting adjourned at 3:48pm