

## **Organized Hamlet of Day's Beach**

### **Agenda for the Meeting of the Hamlet Board**

June 18th, 2025 3:00pm SK time

Attendees: Colleen Brennan, Chris Sarsons & Kyle Aschim

Location: Zoom

Meeting Secretary: Colleen Brennan

#### **Agenda:**

1. Notice and Quorum
  - Confirm notice was given in accordance with the Hamlet's policy
  - Confirm board members present allow for quorum and the meeting is valid/quorate
2. Declaration of interest
  - Declare the nature and extent of interest in any of the matters to be discussed to the other board members
3. Approval of prior meeting minutes – May 21<sup>st</sup>, 2025
4. Ratify decisions made since the last meeting
  - PO's
5. June Matters
  - Undeveloped Road Allowance – new policy
  - Potential new speed limit and speed signs
  - Day's Beach guidelines
6. RM of Meota matters
  - Revised 2025 mill rate – 2.25
  - Hamlet Financial Agreement
  - Resident email policy – slight wording change
  - Hamlet Board email policy – slight change
7. AGM – June 29<sup>th</sup> at 10am
  - Revised Agenda
  - Meet & Greet
  - Contact list
8. Maintenance Committee items
  - Do we need to fix the street accesses? – damaged by the rain event
9. Next Meeting – June 29<sup>th</sup> immediately following the AGM

#### **Summary of actions**

HB029-24 Motion to approve the minutes of the May 21st, 2025 Board meeting as distributed and authorise Colleen to send them to the RM. Seconded. Motion carried

HB030-24 Motion to ratify the signing of POs # 5663 and 5665. Seconded. Motion carried

HB031-24 Motion to approve the increase to the approach, in concept, subject to receiving clarification of the details of the easement the landowner would like to receive. Chris Sarsons is authorised to work with the landowner to obtain the necessary information. Seconded. Motion carried

HB032-24 Motion to authorise the purchase of up to \$1,000 of materials required to repair 3<sup>rd</sup> and 4<sup>th</sup> St. Seconded. Motion carried

### **Matters Discussed**

#### **1. Notice and Quorum**

- Confirmed notice for the meeting was given in accordance with the Hamlet's policy.
- All board members present, quorum declared and the meeting is valid/quorate

#### **2. Declaration of interest**

- Potential conflict of interest identified by all board members relating to the decisions related to the undeveloped portion of the road allowance. Agreed to discuss the issue at the AGM and hold a beach meeting to ensure input from all residents before developing a policy.

#### **3. Approval of prior meeting minutes – May 21st, 2025**

HB029-24 Motion to approve the minutes of the May 21st, 2025 Board meeting as distributed and authorise Colleen to send them to the RM. Seconded. Motion carried

#### **4. Ratify decisions made since the last meeting**

- Discussion that Colleen and Chris each have an expense report to submit
  - i. Colleen – website, meeting and Meet & Greet expenses
  - ii. Chris – buoys suppliesExpense claims will be submitted for next meeting
- PO's
  - i. #5663 \$3,234.00 Cockburn – gravel
  - #5664 void
  - #5665 \$1,225.53 Howard Kirby – fuel & small equipment

HB030-24 Motion to ratify the signing of POs # 5663 and 5665. Seconded. Motion carried

#### **5. June Matters**

- Undeveloped Road Allowance

- i. Discussion of legal status of the undeveloped road allowance and existing developments. Complex issue that needs research and residents need to be provided with information before being asked to make a decision. Agreed we will bring the issue to the attention of residents at the meeting but not present a proposed policy or plan of action. Further work needs to be done. Expect to have an information meeting via zoom in the fall
- ii. Discussion of request to increase the size of the approach of Surface Parcel 204141552 to allow trailers to be moved into the property. Agreed as this request was made to access private land it is different than requests to develop the portions of the undeveloped road allowance and should not wait until that issue is decided. Discussion of how big the approach needs to be and if we can/should ask to retain a screen of trees on the undeveloped road allowance between the active roadway and the property. Agreed we will allow the property owner to increase the approach but need more information before we can approve the work without conditions.

HB031-24 Motion to approve the increase to the approach, in concept, subject to receiving clarification of the details of the easement the landowner would like to receive. Chris Sarsons is authorised to work with the landowner to obtain the necessary information. Seconded. Motion carried

- Potential new speed limit and speed signs
  - i. Agreed to buy new speed signs to ensure drivers are advised of speed limits
  - ii. Discussion whether to lower speed limit on the hamlet roads to 20km. Decided to have a poll at the AGM to determine what residents think. Options to be presented: 1) lower the speed limit to 20 or 2) retain 30 km speed limit and post yellow recommended 20km speed signs.
- Day's Beach guidelines
  - i. Would like to present these rules at the AGM. Not distributed with meeting materials in error. Colleen to distribute via email and collect comments/amendments prior to the AGM.

#### 6. RM of Meota matters

- Revised 2025 mill rate – 2.25 - approved by RM at May meeting
- Hamlet Financial Agreement – final signed agreement received and file
- Resident email policy – consents are being received – expect to get them at the AGM
- Hamlet Board email policy – Board members need to sign it – Colleen will bring copies to the AGM

#### 7. AGM – June 29<sup>th</sup> at 10am

- Revised Agenda – not required – additional topics will be covered in Hamlet Board report

- Meet & Greet
    - i. Liquor license applied for and received
    - ii. Supplies
      - 1. Mike Brennan to provide complimentary Great Western Products
      - 2. Colleen to buy hot dogs/buns/condiments/chips/non- alcoholic beverages
      - 3. Chris to buy ice cream treats
  - Contact list – will bring to the meeting
8. Maintenance Committee items
- Agreed we are obliged to fix the open street accesses. 3<sup>rd</sup> and 4<sup>th</sup> St have been damaged by the recent rain so work needs to be done soon.
  - Discussed work necessary and agreed that the project to be led by Howard Kirby and he be given a budget of \$1,000 to buy the large rocks, small rocks and gravel that is necessary. Colleen to discuss with Howard.

HB032-24      Motion to authorise the purchase of up to \$1,000 of materials required to repair 3<sup>rd</sup> and 4<sup>th</sup> St. Seconded. Motion carried

9. Next Meeting: to be announced at the AGM