

Organized Hamlet of Day's Beach

Agenda for the Meeting of the Hamlet Board

Oct 14th, 2025 3:00pm SK time

Attendees: Colleen Brennan, Chris Sarsons, Kyle Aschim

Location: Zoom

Meeting Secretary: Colleen Brennan

Agenda:

1. Notice and Quorum
 - Confirm notice was given in accordance with the Hamlet's policy
 - Confirm board members present allow for quorum and the meeting is valid/quorate
2. Declaration of interest
 - Declare the nature and extent of interest in any of the matters to be discussed to the other board members
3. Approval of prior meeting minutes – July 23rd, 2025
4. Ratify decisions made since the last meeting
 - PO's
5. Undeveloped Road Allowance – new policy
 - Day's Beach guidelines -questions about #13
6. Development
 - Retaining wall request
7. Changing Speed limit
 - RM to discuss at Nov meeting
8. RM of Meota matters
 - Sign and submit the 2026 budget as soon as practical
 - Sewage lagoon committee - update
 - Annual public disclosure
9. Maintenance Committee items
 - Status of deadfall project
10. Next Meeting – Nov 19th

Summary of actions

HB005-25 Motion to approve the minutes of the July 23rd, 2025 Board meeting as distributed and authorise Colleen to send them to the RM. Seconded. Motion carried

HB006-25 Motion to approve the signing of POs # 5672 to 5675. Seconded. Motion carried.

HB007-25 Motion to authorise Colleen to send an Email to Northbound advising we have no concerns. Seconded. Motion carried

Matters Discussed

1. Notice and Quorum
 - Confirmed notice for the meeting was given in accordance with the Hamlet's policy.
 - All board members present, quorum declared and the meeting is valid/quorate

2. Declaration of interest
 - Colleen and Kyle may have a perceived conflict when discussing the road allowance.

3. Approval of prior meeting minutes – July 23rd, 2025

HB005-25 Motion to approve the minutes of the July 23rd, 2025 Board meeting as distributed and authorise Colleen to send them to the RM. Seconded. Motion carried

4. Ratify decisions made since the last meeting
 - PO's
 - i. 5672 – Gordon Day ex gratia payment - \$325
 - ii. 5673- Colleen Brennan reimbursement request - \$638.73
 - iii. 5674 – Chris Sarson reimbursement request - \$29.70
 - iv. 5675 – Nutec – signage - \$47.25

HB006-25 Motion to approve the signing of POs # 5672 to 5675. Seconded. Motion carried.

5. Undeveloped Road Allowance – new policy
 - General discussion of document circulated by Chris Sarsons
 - Agreed to each consider matter and discuss again at Nov meeting
 - Query about Day's Beach guidelines #13 – need to change text from no parking on 'road allowance' to 'active roadway'. To be done for 2026 Annual General Meeting

6. Development
 - Discussion of retaining wall request

HB007-25 Motion to authorise Colleen to send an Email to Northbound advising we have no concerns. Seconded. Motion carried

7. Changing Speed limit

- RM to be discuss at Nov Council meeting – to be considered in Nov

8. RM of Meota matters

- Sign and submit the 2026 budget as soon as practical – agreed Chris or Kyle to sign and send to Colleen so it can be submitted
- Sewage lagoon committee – verbal update given by Colleen
- Annual public disclosure – Colleen has submitted, Chris and Kyle to submit

9. Maintenance Committee items

- Deadfall project to be started during the last week of October

10. Next Meeting – Nov 20th

- Agreed to move our meeting to Thursdays for the months of November to April 2026
- Colleen to update the website

11. Meeting adjourned