

Organized Hamlet of Day's Beach

Agenda for the Meeting of the Hamlet Board

Dec 18th, 2025 3:00pm SK time

Attendees: Colleen Brennan & Chris Sarsons

Location: Zoom

Meeting Secretary: Colleen Brennan

Agenda:

1. Notice and Quorum
 - Confirm notice was given in accordance with the Hamlet's policy
 - Confirm board members present allow for quorum and the meeting is valid/quorate
2. Declaration of interest
 - Declare the nature and extent of interest in any of the matters to be discussed to the other board members
3. Approval of prior meeting minutes – Oct 14th, 2025
4. Ratify decisions made since the last meeting
 - PO's
 - i. 5676 - \$ 3,662.33 Howard Kirby – Fire Wagons
 - ii. 5677 – \$8,662.50 - Keys Enterprises – Deadfall project
 - iii. 5678 – \$ 255.11 - Howard Kirby – speed bump pins & fuel
 - iv. 5679 - \$ 101.50 - Triod Supply - maintenance committee supplies
 - Insurance coverage changes
 - i. Removal of \$3,300 of Miscellaneous firefighting equipment from the list of insured items
 - ii. Increase the value of the Maintenance shed to \$95,600
5. Undeveloped Road Allowance – new policy – see discussion draft attached
6. Changing Speed limit
 - RM will allow us to change the limit
 - i. Change to traffic bylaw not currently planned
 - ii. What should we do?
7. RM of Meota matters
 - Sewage lagoon committee - \$85 annum per base tax recommended by the Lagoon Committee and approved by Council.
8. Maintenance Committee items
 - Status of deadfall project
 - Water bladder – what to do with it
9. Next Meeting – Jan 22nd, 2026

Summary of actions

HB008-25 Motion to approve the minutes of the Oct 14th, 2025 Board meeting distributed, amended to remove point 4, and authorise Colleen to send them to the RM. Seconded. Motion carried.

HB009-25 Motion to approve the signing of POs # 5676 to 5680, the removal of the firefighting equipment from insurance coverage and the increase is the insured value of the maintenance shed to \$95,600. Seconded. Motion carried.

HB010-25 Motion to authorise a member of the Maintenance Committee or the Board to contact the RM about selling the water bladder. Seconded. Motion carried

HB011-25 Motion to authorise the maintenance committee to send the tractor to Parkland Equipment if considered necessary for it to be good operating condition. Seconded. Motion carried

Matters Discussed

1. Notice and Quorum
 - Confirmed notice for the meeting was given in accordance with the Hamlet's policy.
 - Two board members present, quorum declared and the meeting is valid/quorate
2. Declaration of interest
 - None noted
3. Approval of prior meeting minutes – Oct 14th, 2025

There is a typo. Current #4 should be deleted.

HB008-25 Motion to approve the minutes of the Oct 14th, 2025 Board meeting distributed, amended to remove point 4, and authorise Colleen to send them to the RM. Seconded. Motion carried

4. Ratify decisions made since the last meeting
 - PO's
 - i. 5676 - \$ 3,662.33 Howard Kirby – Fire Wagons
 - ii. 5677 – \$8,662.50 - Keys Enterprises – Deadfall project
 - iii. 5678 – \$ 255.11 - Howard Kirby – speed bump pins & fuel
 - iv. 5679 - \$ 101.50 - Triod Supply - maintenance committee supplies
 - v. 5680 - \$225 – PARCS – 2026 fee
 - Insurance coverage changes
 - i. Removal of \$3,300 of Miscellaneous firefighting equipment from the list of insured items
 - ii. Increase the value of the Maintenance shed to \$95,600

HB009-25 Motion to approve the signing of POs # 5676 to 5680, the removal of the firefighting equipment from insurance coverage and the increase is the insured value of the maintenance shed to \$95,600. Seconded. Motion carried.

5. Undeveloped Road Allowance – new policy – general discussion, Chris to provide comments by email. Matter to be discussed at the next meeting.

6. Changing Speed limit

- RM will allow us to change the limit
 - i. Change to traffic bylaw not currently planned

General discussion and Colleen agreed to investigate a variety of signs. Matter to be discussed at the next meeting.

7. RM of Meota matters

- Sewage lagoon committee - \$85 annum per base tax recommended by the Lagoon Committee and approved by Council.
- Colleen reported Sewage lagoon committee is being disbanded. Responsibility for the periodic view of the base tax is expected to be given to the Waste Management Committee.

8. Maintenance Committee items

- Status of deadfall project – fall 2025 work completed, 2 more days expected in spring 2026
- Water bladder – General discussion agreed that we should try and establish value and sell.

HB010-25 Motion to authorise a member of the Maintenance Committee or the Board to contact the RM about selling the water bladder. Seconded. Motion carried

- Tractor is not operating well. Bob Ashauer trying to fix it.

HB011-25 Motion to authorise the maintenance committee to send the tractor to Parkland Equipment if considered necessary for it to be good operating condition. Seconded. Motion carried

9. Next Meeting – Jan 22nd, 2026